



Jackson Hole Conservation Alliance  
(307) 733-9417 • [www.jhalliance.org](http://www.jhalliance.org)

The Jackson Hole Conservation Alliance is looking for a community planning director to lead our research, strategy development, community engagement and advocacy campaigns. Candidates must have excellent communication skills and a strong track record of professional involvement in environmental and community issues. Ideal candidates will have several years of experience in community planning and grassroots organizing, and an advanced degree in a related field. For details, please see the job description below.

To Apply:

Send a cover letter and resume to [commplansearch@jhalliance.org](mailto:commplansearch@jhalliance.org)

Position is open until filled. No phone calls please.

## **JACKSON HOLE CONSERVATION ALLIANCE COMMUNITY PLANNING DIRECTOR**

### ***JOB DESCRIPTION***

*(Updated July 2011)*

#### **Organizational Overview:**

Jackson Hole is a spectacular high mountain valley that is home to Grand Teton and Yellowstone national parks, and to our nation's most cherished wildlife. Jackson Hole hosts millions of visitors and a growing number of residents, and is experiencing ever greater human impacts on its fragile environment.

The Jackson Hole Conservation Alliance works to protect the wildlife, scenery and community character that make this area world renowned. The Conservation Alliance is a respected grassroots community organization, and is the oldest and largest environmental organization based in the area. We monitor the impacts of growth and development on public and private lands in and around the valley, and work with the community to achieve a healthy future for the people and wildlife of Jackson Hole. We believe that citizens must be informed and actively involved in shaping this unique region.

#### **Community Planning Program Overview:**

The Jackson Hole Conservation Alliance has more than three decades of experience in community planning, and has profoundly influenced the way that Jackson Hole has developed. We advocate for context-sensitive development that is respectful of the unique landscape in which it sits, and that is representative of our community's vision to protect wildlife, scenery and community character. Of key concern are the cumulative impacts that unfold as a result of unchecked development and the potential they hold to erode the values the community cherishes.

The Community Planning Department provides community members with vital information to help them be effective partners to the Alliance in advocating for responsible policies. The department conducts and contracts for extensive research into effective local environmental policies, and actively organizes residents to campaign for measured and intelligent growth for our community.

### **Position Overview:**

The Community Planning Director leads Alliance research and advocacy efforts on issues regarding private land development, particularly as it relates to impacts on wildlife, scenery and community character. This includes leading research, strategy development, community engagement, public influence, and advocacy campaigns on the topic of community planning. The Community Planning Director must develop strong working relationships with a wide range of community leaders, and should engage in ongoing professional collaboration with relevant national experts in community planning. The Community Planning Director must work effectively with a diverse and skilled team of staff members, and will directly supervise the work of other staff in the Community Planning department.

### **Major Responsibilities:**

- Strategize, design and carry out campaigns to forward the Alliance's mission as it relates to community planning in Teton County, Wyoming.
- Attend and/or plan meetings with planning staff, elected and appointed officials, and other interested persons to stay abreast of and provide input on community planning issues.
- Propose issue positions to the Executive Director and Board for their consideration, and update the Executive Director, Board and staff on issues as necessary.
- Communicate complex ideas clearly and effectively through newsletter articles, oral presentations, letters to the editor, membership alerts, forums, etc.
- Proactively identify strategic partners and form coalitions to successfully support Alliance positions.
- Stay informed about planning issues through literature review, professional development opportunities and discussions with planning professionals.
- Work with other Alliance departments as necessary to carry out other organizational priorities

### **Requirements:**

- Excellent interpersonal communication skills and public speaking ability
- Excellent writing skills: technical policy writing, persuasive writing, and informative writing
- Strong track record of involvement in environmental and community issues and organizations
- Several years of experience in community planning and/or community organizing
- Ability to manage and execute numerous projects simultaneously with scrupulous attention to detail and diplomacy
- An advanced degree in a related field is strongly preferred

### **Compensation:**

Includes salary commensurate with experience, full benefits, and the opportunity to do meaningful work in one of the most beautiful places in the world.